



Loreto Secondary School
Letterkenny
Co. Donegal
0749121850 (School Office) 0749126479 (School Fax)
Email: info@loretoletterkenny.ie

13th March 2020

Dear Parent or Guardian

I would like to share with you the plans Loreto Secondary School have put in place as result of all school closures caused by Covid-19. We have been following the advice given to us by the HSE and the Department of Education and Skills. We have shared and will continue to share advice as it evolves.

The staff of Loreto Secondary School had been preparing for the possibility of a school closure, we have endeavoured to issue all staff and students with a school email address. The school is using Google classroom as the means to communicate with students, they have been shown how to access and use this online resource and can access this remotely. Please ask your daughter to demonstrate how to access her account, ensuring she can login to her Google Classroom account from home. If there are any login and user issues you can contact the school for assistance via email@ gsuitesupport@loretoletterkenny.ie

In so far as is possible, teachers will communicate with students through Google classroom. We would ask that school hours be respected in these communications. Priority will be given to students in exam years. The State Exams Commission will issue updates regarding the impact of school closure on the oral, practical and other State Exam related projects. We will inform you of any updates on this through text and/or the school website.

School events and trips for the next two weeks are cancelled. We will keep you advised and up to date on any developments pertaining to other events or trips scheduled after 29th March as events unfold. Communication will be by text, through our website and through our social media accounts. Please ensure you have informed the office of any necessary updates to contact details.

As of Friday 13th March at 1:00pm, the school building is no longer accessible. Currently schools are due to reopen on Monday, 30th March 2020. While this is an unforeseen and stressful time for both staff and students, I ask that you do not view this closure as a holiday period. Please keep gatherings to a minimum so as to assist in the lessening of the spread of Coronavirus Covid-19. Please keep in your prayers those who have been directly affected by the Coronavirus Covid-19 and those healthcare workers who are helping in the managing of the illness.

Yours sincerely,

Sr. Gerardine Mullen

Principal.