










## Loreto Secondary School, Letterkenny - Covid-19 Regulations

<p><b>School Day</b></p> 	<ul style="list-style-type: none"> <li>• Students should not arrive in school before 8:30am and must vacate by 4.15pm</li> <li>• Students must enter and leave the school through their assigned entrance and exit doors only.</li> <li>• Upon arrival in school junior students should go straight to their base classroom and senior students should go to the room where they have their first class of the day.</li> <li>• Under no circumstances are students permitted to congregate in the lobby, canteen or social areas.</li> <li>• There will be staggered break times and lunch times. Students must only take break and lunch at the times assigned to them on their timetable.</li> </ul>
<p><b>Corridors</b></p> 	<ul style="list-style-type: none"> <li>• Walk in single file on the left hand side of the corridors. <i>"Keep to the left and you'll always be right"</i></li> <li>• Pay attention to the signs and arrows on the corridors.</li> <li>• Stay 2m apart where possible and keep to a minimum of 1m distance at all times.</li> <li>• No physical contact is allowed e.g. hugging etc.</li> <li>• Students are asked to walk promptly between rooms when moving class.</li> </ul>
<p><b>Masks</b></p> 	<ul style="list-style-type: none"> <li>• All students must wear a mask at all times. Students must provide their own face mask. Any face masks worn must be stored in a zip lock bag when not in use (reusable covering) or replaced (disposable covering).</li> <li>• It is important that you <b>do not</b> keep touching your mask.</li> <li>• If you have a medical reason why you cannot wear a mask a parent/guardian <b>must</b> inform school management.</li> <li>• Any student refusing to wear a mask, other than students approved by school management will be asked to remain at home.</li> </ul>
<p><b>Cough/Sneeze</b></p> 	<ul style="list-style-type: none"> <li>• Cough or sneeze into a clean tissue then fold it and bin it immediately.</li> <li>• If you do not have a tissue, cough or sneeze into your elbow.</li> <li>• You should always use your sanitiser after using a tissue.</li> </ul>
<p><b>Hand Washing</b></p> 	<ul style="list-style-type: none"> <li>• It is important to wash your hands regularly with warm soapy water. Wash hands for at least 20 seconds and dry thoroughly. Warm water and soap is available in all toilet blocks.</li> <li>• Students must use the bathroom in the areas assigned to them. Please make sure to social distance in toilet blocks.</li> </ul>
<p><b>Hand Sanitising</b></p> 	<ul style="list-style-type: none"> <li>• All students must carry their own sanitiser for personal use.</li> <li>• Hand sanitising stations are located throughout the school. Please use hand sanitiser when you enter the school and when you enter and leave a classroom.</li> <li>• Sanitise your hands at regular intervals.</li> </ul>
<p><b>Canteen</b></p> 	<ul style="list-style-type: none"> <li>• Prepacked food will be available to buy in the canteen at lunchtime only. Please remember to stand a safe distance apart while queueing for the canteen.</li> <li>• Please do not share food or drinks.</li> </ul>
<p><b>Classroom Etiquette</b></p> 	<ul style="list-style-type: none"> <li>• Before leaving the classroom ensure you thoroughly wipe down your desk and chair with the sanitising spray and blue paper roll provided.</li> <li>• Students are not allowed to share or borrow books or stationery.</li> <li>• Students will not have a locker but there will be a box under your desk in the base classroom for junior students where books can be stored.. Please do not store valuable items or money in this box.</li> <li>• There will be a seating plan for each classroom and you must sit in your assigned seat.</li> </ul>
<p><b>Feeling Sick</b></p> 	<ul style="list-style-type: none"> <li>• If you have any symptoms of covid: a new cough, temperature above 38°C, loss of taste or smell or difficulty breathing, you <b>must</b> stay at home and call your GP.</li> <li>• If you develop symptoms during the school day please tell your teacher immediately or any member of staff and a parent/guardian will be contacted.</li> <li>• Please make sure to have your parents/guardians contact details written clearly into your school journal for quick and easy access.</li> </ul>

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|  | <ul style="list-style-type: none"><li>• It is essential that parents are available for contact during the school day and can arrange for their child to be collected speedily from the student isolation room.</li></ul> |
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